



Request for Proposals

Michigan Primary Care Association

Project Period: Completed contract date – November 30, 2024

CODA-Curriculum Consultant for Dental Therapy Program

The Michigan Primary Care Association (MPCA) is seeking proposals to consult with Ferris State University (FSU) as it builds a dental therapy program in Michigan. Activities will include assisting FSU with activities related to and including curriculum development and CODA accreditation. This work is funded by a 4-year HRSA Grant to States to Support Oral Health Workforce Activities and administered by the Michigan Department of Health and Human Services (MDHHS). The program supporting this work, the Michigan Oral Health Workforce Innovation Network (MI-OHWIN), is a collaboration between MDHHS, MPCA, and FSU.

MPCA is seeking a consultant with expertise in both dental therapy curriculum development and CODA accreditation. Ideal candidates will submit a proposal describing their administrative experience as it relates to dental therapy program development and CODA accreditation. The goal of this RFP is to develop Michigan's first dental therapy program, improving access to oral healthcare within underserved communities.

The objectives and activities involved with this work are detailed below.

Objective 1: Dental Therapy Curriculum Development
Activity 1.1: Finalize a curriculum development work plan
Activity 1.2: Submit financial reports to MPCA
Activity 1.3: Meet regularly with MIOHWIN to discuss progress
Activity 1.4: Meet regularly with FSU to advance curriculum development
Activity 1.5: Provide curriculum development status reports to MPCA quarterly



Objective 2: Dental Therapy CODA Consulting
Activity 2.1: Finalize a CODA consulting workplan
Activity 2.2: Submit financial reports to MPCA
Activity 2.3: Meet regularly with MIOHWIN to discuss progress
Activity 2.4: Meet regularly with FSU to advance CODA activities
Activity 2.4: Provide CODA progress reports to MPCA quarterly

The timeline for this scope of work spans from December 1, 2023, through November 30, 2024. The estimated hours dedicated to this work is approximately 160 hours.

A subsequent contract may follow for the 2024-2025 period.

**Proposals are due to Misty Davis at mdavis@mpca.net by COB October 31, 2023.
Please include your consultant rate in your proposal.**